



HARMONY SCHOOL OF EXCELLENCE

7340 N. Gessner Dr. Houston, TX 77040 ♦ Tel: 713.983.8668 ♦ Fax 713.983.8667

January 25, 2010

RE: Re-enrollment for 2010-2011

Dear Parents/Guardians,

We have started the re-enrollment process for our current students. Application for Re-Admission Form was given to students with this week's Monday Mail and be available on the school website to print. If you have not received it, please contact the school office.

To ensure a space for your child, please complete Application for Re-Admission Form and **return to the office by FEBRUARY 4, 2010**. When you submit the form please take the "Application Received" receipt from the school office and keep it as a proof of your application.

Our current students have the priority for space for next year. If you do not submit the documents by the deadline, you will need to fill in a regular application form and be on a waiting list.

I also want to remind that as stated at HSE Student Handbook any student suspended during the school year may be denied registration to HSE the following year.

Yours truly,
Metin Ekren, Principal



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APPLICATION FOR RE-ADMISSION 2010-2011

DEAR PARENTS AND APPLICANT:

Thank you for your support in HARMONY SCHOOL OF EXCELLENCE. Due to limited space for the upcoming year, we ask each parent/guardian to fill out this re-admission form completely. This application form is designed for currently enrolled students. The closing date for this application is **Thursday, February 4, 2010**. Applications received unsigned, incomplete, or after the closing date may not be considered for next year. Please take the "Application Received" receipt from the school office when you submit this form and keep it as a proof of your application.

FOR OFFICE USE ONLY
Date Application Received: _____
Application #: _____

Please either type or print clearly using black or blue ink.

Student's Name: _____

Current Section: _____

My Child will attend to Harmony School of Excellence (in 2010-2011) Initial: _____

CONTACT INFORMATION UPDATE

Permanent Address: _____
Street City State Zip

Parent / Guardian:			
Name:		Name:	
Relationship:		Relationship:	
Phone Numbers:		Phone Numbers:	
Home:	Home:	Home:	Home:
Cell:	Work:	Cell:	Work:
Other:	Email:	Other:	Email:

We/I, the undersigned, hereby certify that, to the best of our/my knowledge and belief, the answers to the foregoing questions and statements made by us/me in this application are complete and accurate. We/I understand that any false information, omissions, or misrepresentations of facts may result in rejection of this application or future dismissal of the applicant.

Name of Parent or Guardian Signature of Parent or Guardian Date

Please bring the completed application to: **School Office**
HARMONY SCHOOL OF EXCELLENCE
7340 N. Gessner Dr. Houston, TX 77040
Phone: (713) 983-8668 **Fax:** (713) 983-8667
Email: info.hsehouston@harmonytx.org **WEB:** www.hsehouston.org



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PARENT/GUARDIAN CONTRACT (2010 - 2011)

Dear Parent(s)/Guardian(s),

Please read carefully, initial, and sign the following school requests and policies.

1.) From time to time, staff may photograph students during school activities. By signing below, you agree to the release of such photos and student names to be used for school brochures, newsletters, yearbook and/or any other use for school related publication. Initial: _____

2.) I/we will communicate with teachers and administrators by attending parent conferences and meetings and by updating information if my/our address or phone numbers change. I/we understand that, it is my/our responsibility to get information about our child's academics and homework on a regular basis via the website. Initial: _____

3.) I/we will make sure that my/our child attends 100% of each class. I am aware that missing 5% of class/school will result in failing the class/grade and be subject to truancy by State Law. Initial: _____

4.) I/we will make sure that my/our child arrives to school, so that he/she is seated in homeroom by 8:00 am. I am aware that if my child has five unexcused tardiness in a semester, he/she will have Saturday Detention. The next five tardiness will result in suspension. Five unexcused tardiness are equivalent to one unexcused absence. School may contact with truancy officers in case of habitual tardiness. Initial: _____

5.) Per school policy, students must be picked up immediately upon dismissal. If students are in the facility after dismissal times, the authorities may be contacted. Harmony School of Excellence (HSE) assumes no responsibility for any student in the facility after designated hours. Initial: _____

6.) I/we understand that my/our child must follow the rules, as set forth in the HSE Student Handbook (may be updated from time to time), so as to protect the safety, interest and the rights of all individuals at school. Initial: _____

7.) It is parent's and student's responsibility that the uniform requirements outlined in the handbook are followed strictly and maintained daily. Initial: _____

8.) HSE PTO is a parent organization that performs various functions including fundraising for HSE. If you would like to be added to that directory; please add your phone number below. By adding your number below, you are granting permission to PTO officials to contact you for volunteer purposes or for any discussion that is PTO related, Initial: _____

9.) I/we will contribute at least 3 hours of volunteer service each year. I am indicating below how I will contribute my time. Initial: _____

I can volunteer for:

- Library School field day Transportation for field trips Dismissal duty (2:50-3:15 PM)
- Book fair Cafeteria supervision Traffic control (7:30-8:10 AM) Traffic control (2:50-3:15 PM)
- CDL Homeroom Parent
- Substituting classes (I have _____ degree in _____)
- Other: _____

I have read and understand the above requests and policies and will comply by them.

Signature of Parent/ Guardian 1

Date

Signature of Parent/ Guardian 2

Date

Phone Number to add to HSE PTO Directory